THE TRAINING ZONE STUDIO

1428 Clement Street
San Francisco, Ca 94118
Francisco@trainingzonesf.com
(415)271-0264

Appointment Cancellation Policy

As one of my important clients; I would like to inform you of my appointment cancellation policy.

If you notify me by phone, text or email of your cancellation of an appointment 24 or more hours prior to our training session; there is no charge for the cancellation and I will be happy to schedule a follow up time. If you are feeling sick or suspect you are getting sick, please let me know and I will find you an alternative date for your session.

If you do not notify me of your cancellation or rescheduling, you will be responsible for payment for the missed appointment.

I am sure you understand that is very difficult to schedule another client into your space on short notice or loss of income for your time slot.

I really value you as a client and hope you understand the need for this policy.

Warmly,

Francisco Nieves

Client: _____ **Date:** _____